

Saint James School
ATHLETIC HANDBOOK

for

STUDENT ATHLETES

2019-2020



SCHOOL ADMINISTRATION

Head of School

Email; lmcmore@stjweb.org
Office Phone: 273-2999

Dr. Larry McLemore

High School Principal

Email; mgaylor@stjweb.org
Office Phone: 273-3012

Dr. Mike Gaylor

Middle School Principal

Email: staylor@stjweb.org
Office Phone: 273-3018

Shelaine Taylor

Elementary Principal

Email: aharris@stjweb.org
Office Phone: 273-3001

Andrea Harris

Athletics Director

Email; gbrowning@stjweb.org
Office Phone: 273-3015

Jerry Browning CMAA

**6010 Vaughn Road
Montgomery Al. 36116
(334) 277-8033**

2019 - 2020
Athletic Department Contacts

For information concerning our various athletic programs, please contact:

Athletic Director	Jerry Browning	273-3015 Cell 676-9949
Football	Jimmy Perry	277-8033 ext. 149
Cross Country	Kevin Madden Tim Moore	273-3015 273-3015
Volleyball	Karen Lee	277-8033 ext.160
Boys Basketball	Nigel Card	277-8033 ext.146
Girls Basketball	Katie Barton	277-8033 ext.147
Wrestling	Jeff Corley	277-8033 ext. 149
Golf	Steve Cutler Nigel Card	277-8033 ext.146 277-8033 ext.146
Track	Neal Posey	273-8033 ext.146
Tennis	Girls - Geoff Waring	273-3015
	Boys - Ben Bradshaw	273-3015
Soccer	Charlie Brightwell	334-657-1420
Softball	Mark Hall	273-3015
Baseball	Keith Lucky	277-8033 ext. 143
Cheerleading	Mallory Greene	
Dance	Britany Schremser	

Saint James Trojan Athletics

Saint James High School is a non-sectarian; independent college preparatory school located in Montgomery, Alabama and is a charter member of the Capital City Conference (CCC). The CCC was established in 1993 and was originally composed of six independent schools - each of which is located in Montgomery. Currently, the CCC members are Saint James School, Alabama Christian Academy, Montgomery Catholic High, Montgomery Academy, and Trinity Presbyterian School.

Saint James is also a member of the Alabama High School Athletic Association (AHSAA) and competes in classification 3A for all sports other than Volleyball which will participate in Class 5A. There are seven classifications in the AHSAA, from 1A - the least populous high schools in the state, to 7A - the most populous. (The student population is not necessarily an accurate representation for independent schools such as Saint James.) Trojan athletic teams compete against quality opponents in all seven classifications in over a dozen different sports. Each of these teams' area, regional, or sectional configurations differs, depending upon the sport.

Not only is Saint James School known for their outstanding academic standards, but also they are well represented in the athletic realm. Competing in the AHSAA, Saint James provides students in grades 7-12 with 47 different opportunities to participate. These 47 teams are broken up into 10 girl's and 10 boy's sports. Students in 7th and 8th grade participate at the Middle School level with few exceptions

occurring at the junior varsity and varsity levels (Ex. – golf, soccer, softball, tennis, wrestling, and volleyball). Students in grades 9th-12th have the opportunity to compete at both the junior varsity and varsity levels.

The Saint James Athletic Program has proven success over many years developing a sound tradition. Over the past years, softball, indoor track, girl's tennis, golf, wrestling and volleyball delivered State Championship Trophies to Saint James. Along with the Team State Championships, a number of individuals have come home State Champions. Our athletes have also taken the State Runner-Up Trophies several different times over the past years. This strong athletic tradition should continue for years to come at Saint James School.

Philosophy

The athletic program at Saint James School is student-centered and an integral part of the student's total educational experience. The program is designed to provide positive learning opportunities for each student who participates. Students will benefit from the development of physical fitness, leadership, teamwork, social skills, self-discipline, and integrity. Decision-making skills, good citizenship, good sportsmanship, and the promotion of individual maturity should also result from athletic participation. These characteristics assist in the development of individual and team attitudes that are beneficial for a successful season and for future life.

At the middle school and junior varsity levels, emphasis is on skill development and participation, as well as team success. **However, the school does not adhere to an “all players get equal playing time” policy even at these levels.** At the varsity level, team success and performance become more primary objectives.

Sportsmanship for Parents

Being the parent of a student-athlete can be a great experience. Parental support is very important to the athletes, the school, and the community. To ensure a rewarding experience, we offer the following suggestions on being a supportive athletic parent:

- Attend games when possible. Your presence is very important to your child.
- Be positive! Being on a school team is an accomplishment. Do not let playing time dictate the athletes' happiness. Celebrate the fact that the student was good enough to make the team.
- Be supportive of the coaching staff in the presence of your student-athlete. Nothing can damage teamwork faster than athletes doubting the capabilities of their coaches. If you have concerns, please contact the coach or the Athletic Director at the appropriate time.
- **Never** should a parent approach or direct specific derogatory remarks to an official **before**, **during** or **after** any game. “Under state law, it is a crime to assault sporting event officials in the state of Alabama. Legislation passed in December 2001 makes it a specific crime to harass, menace

or assault a sports official in the first, second and/or third degree if the crime is committed against a sports official that is performing official duties at a sports event. Under AHSAA rules, each case is judged on its own merits, but the usual penalty is a monetary fine plus probation, restrictive probation and or suspension for the school. The school may be prohibited from playing contests when the individual (or individuals) responsible for the assault is present.” It is obvious the state has made a strong stand against this type unsportsmanlike behavior and at Saint James School; we intend to uphold the same.

Student-Athletes and Academic Priorities

Student-athletes attend Saint James School primarily for a quality education. Nothing should interfere with this objective. Athletics is a part of education, requiring student-athletes to use discipline and demonstrate good work habits in organizing a study schedule which will help lead to academic success.

A student’s grades should not suffer because of athletics; however, academic difficulties can occur because of a student’s inability to organize their workload adequately. Participation in athletics requires a great deal of personal commitment from the student-athlete. Each student-athlete is expected to organize and discipline him/herself so that academic and athletic endeavors do not conflict.

Coaches, sponsors, and administrators can determine student participation in all activities based on academic, behavior, and attendance records. Students first have an obligation to perform in the classroom on a daily basis with acceptable academics, exemplary behavior, and consistent attendance.

Participation (not eligibility) decisions for all extra-curricular activities will be made by evaluating each student, making the final decision with the student's academic, behavior, and attendance record in mind.

Student-Athlete Code of Conduct

- Team members are expected to be present at all practices, meetings and games. Doctor's appointments or other similar outside activities should be arranged to avoid conflicts with practices or games.
- Coaches may determine student participation in athletic events based on practice attendance, skills, effort, team strategy, and understanding of rules.
- Any serious breach of school policies, both on and/or off campus, could result in suspension of athletic participation and/or removal from the team.
- Students suspended from school will not be allowed to participate in athletic events while they are on suspension. If a student has to attend an after school detention hall, the student will be required to attend the detention over any athletic activity.
- Attendance in academic classes is mandatory on a game day. Students must be in attendance at school to be eligible to participate in athletics. The student may not miss more than 2 periods that day in order to participate in an athletic activity. The Principal and Athletic Director will review persistent absences or tardiness on a case-by-case basis.
- Team uniforms are the property of the school and should only be worn during athletic contests. Uniforms should be returned to the coach immediately after the season has been

completed. Lost uniforms are the responsibility of the athlete. If an athlete loses or damages a uniform (other than the normal wear and tear), he or she is responsible for reimbursing the school full replacement cost for the uniform. If the athlete does not return the uniform in a timely manner, his/her report card will be held until the uniform is turned in.

- Travel attire to away games for students is up to the head coach. Regardless of the specifications, Saint James student-athletes should always project a favorable image of the team and the school.
- Students are expected to complete coursework in the allotted time frame. Make-up exams or incomplete academic work that interferes with practices or games are considered, and will be treated as, unexcused absences. Any student in poor academic standing will jeopardize his/her athletic status. A student-athlete must attend tutoring and it will be an excused absence from practice, but the student-athlete must make up what he/she missed during their absence.
- Student-athletes are expected to maintain high standards of behavior and sportsmanship. Use of profanity and displays of anger toward teammates, coaches, officials, opponents, and fans will not be tolerated. Any infringement could result in disciplinary action.
- Hazing is intolerable in any form and will result in disciplinary action.
- Each coach will also establish additional rules pertaining to that team sport.
- Coaches are not allowed to give private lessons or extra help and receive compensation in any form to student athletes trying out for teams they will be choosing.

Conduct Eligibility

Rule 1

Student - Athletes shall not possess, use, transmit or be under the influence of tobacco, alcohol and/or other drugs such as marijuana, controlled drug substances (hallucinogens, stimulants, depressants, or any other narcotic or controlled drug) or possess, use or transmit paraphernalia for use of such substances. The use of e-cigarettes or any vapor (Juul) is prohibited. In Alabama, it is against the law to purchase like products or be in possession under the age of 19. (Use of an authorized drug as prescribed by a registered physician will not constitute a violation.)

Student Athletes are expected to leave situations immediately where drugs and/or alcohol are present. Failure to do so may imply guilt and violators will be dealt with accordingly.

Consequences:

A student violating the substance abuse rule, on the first offense, will be required to meet with the head coach and athletic director to evaluate the situation. Parents will be notified immediately and given the opportunity to attend the meeting with their child. The school principal will be included in the process if the event warrants any suspension from activities.

Upon determination by the principal and athletic director that a student has violated the terms of the Conduct Eligibility Policy, the following actions will be taken:

First Offense of the substance abuse policy:

Student Athlete will be suspended from all practices, workouts and games for a minimum of one week (7 days) which includes 5 school days. Student athletes, during suspension will not be able to participate or attend any extracurricular events during the 7 day period.

- This athletic suspension will be enforced in addition to any school suspensions given.
- Student athlete will be suspended for a minimum of 10% of regularly scheduled games.
- If the infraction occurs outside of their sports season, the 10% game suspension and other penalties will be administered at the beginning of their next sport season.

Second Offense of the substance abuse policy:

- Student athlete will be suspended from all practices, workouts and games for a minimum of two weeks (14 days) which includes 10 school days.
- This athletic suspension will be enforced in addition to any school suspensions given.
- Student athlete will be suspended for a minimum of 50% of regularly scheduled games.
- If the infraction occurs outside of their sports season, the 50% game suspension and other penalties will be administered at the beginning of their next sport season.

Circumstances for any major offense may warrant a longer suspension or removal from a team. Any succeeding offense may result in permanent dismissal from athletics.

Rule 2

Violation of school rules, disruptive behavior, showing disrespect toward school staff, unsportsmanlike conduct, sexting and/or committing any act that reflects negatively on Saint James School will not be tolerated and such action(s) may lead to eligibility restrictions, probations, suspension or permanent dismissal from athletics.

Rule 3

A student who is uncooperative, i.e. sleeps in class, disrupts, refuses to complete work, etc., will be considered a discipline problem which could result in suspension from athletic competition.

Conduct Notes

Conduct rules apply to all student athletes grades 7-12
Consequences for off campus violations of the Code of Conduct will not be based on hearsay or rumor. When there is reasonable suspicion (a belief or opinion based on the facts or circumstances) or when there is an admission of guilt by the athlete to a violation of the Athletic Code of Conduct in the Athletic Handbook rules will be enforced. Penalties for violations take effect immediately upon determination of any violation and will include games in succession; season schedule, tournaments and state series, in order of competition. If the violation occurs in the last part of a sport and the violator cannot fulfill the terms of his/her consequences in that sport, the suspension does carry over until the suspension is fulfilled.

If school rules are broken, the student athlete will be subject to the normal punishment for misbehavior as well as subject to penalties under the Athletic Handbook. In no case will athletic rules circumvent or take the place of school rules.

Athletic Code of Conduct

A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the athletic department. Saint James School and the coaching staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound athletic program.

Any conduct that results in dishonor to the athlete, the team, or the school is considered to be unacceptable. Acts of unacceptable conduct tarnish the reputation of everyone associated with the athletic program and with Saint James School. Such acts will NOT be tolerated.

Alabama High School Athletic Association

The Alabama High School Athletic Association, AHSAA, is a self-supporting organization made up of both public and private school throughout the state of Alabama. The purpose of the AHSAA is to promote pure amateur athletic competition in the high schools of Alabama.

Basic Eligibility Rules

Enrollment Rule - A student must be enrolled within the first 20 days of a semester as a regular student in the school system where the student will participate. The 20-day requirement may be waived under extenuating circumstances. Note: A

regular student is one who is enrolled at the school and is taking six new subjects of work.

Age Rule - A high school student who has reached his/her 19th birthday before Aug. 1 is ineligible. Any junior high (ninth grade) student who has reached his/her 16th birthday before Aug. 1 is ineligible. Any middle school student who has reached his/her 15th birthday before Aug. 1 is ineligible.

Eight Semester Rule - A high school student may be eligible only eight semesters in attendance after entering the ninth grade. School attendance of 15 days or more of any semester is counted as a semester.

A student can be eligible only four fall semesters and four spring semesters after entering the ninth grade. The last two semesters, the seventh and eighth of a four-year high school and fifth and sixth of a three-year high school, must be consecutive.

A junior high student may be eligible only three seasons in any one sport. A middle school student may be eligible only two seasons in any one sport.

Participation Rule - No student may participate in any one sport for more than six years (seasons) after entering the seventh grade or for more than three seasons after entering the 10th grade. A student who officially participates in one contest of a sport is credited with one year of participation in that sport.

Outside Participation Rule - A student who is a member of any school athletic team (grades 7-12) may not participate (includes practice) on a non-school team in the same sport during the school season of that sport. Also, a member of any school athletic team may not participate in an outside sport activity in the same sport during the school season of that

sport.

Private individual instruction is not considered an outside sports activity. A team's season begins the day of that team's first contest and ends when that team's season has been completed.

A student who violates this rule may become ineligible to compete on that school team or in that school sports activity for the remainder of that school season. Any student who participates on an outside team after the school sport season begins is ineligible to join that school team for the remainder of the season.

Fifty Percent Rule-Participation (includes practice) during the school year by students from any high school team (varsity and junior varsity/B-team) on a non-school team during the off-season is limited to 50 percent of the number of players required to play the game of that sport (i.e., three in basketball, six in soccer, five in baseball, etc.) A freshman team is considered a junior high team.

The rule does not apply to seniors who have completed their high school eligibility in that sport nor to middle and junior high school students that will not play on any high school team the following season.

Academic Rule - Students entering the 10th, 11th and 12th grades must have passed during the last two semesters in attendance and summer school, if applicable, at least six new Carnegie units with a minimum composite numerical average of 70 in those six units. Four core courses must be included in those units passed and averaged. English, mathematics, science and social studies are core curriculum courses.

Students entering the 8th and 9th grades must have passed during the last two semesters in attendance and summer school, if applicable, at least five new subjects with a minimum composite numerical average of 70 in those five subjects.

Students entering the 7th grade for the first time are eligible.

Students may regain eligibility at the end of the first semester by meeting the same requirements listed above during their last two semesters in attendance and summer school, if applicable. All first semester work used in regaining eligibility must be completed by the fifth day of the second semester.

Transfer Rule - A student is eligible in the school zone in which his/her parents reside (public, private or parochial schools). Any student who completes one year's attendance at a school outside his/her home school zone and fulfills all other requirements becomes eligible in that school. (This does not apply to foreign exchange students.)

The approved school zone for Saint James lies within the City Limits of Montgomery. To be eligible immediately, a student transferring to Saint James must live within the city limits of Montgomery or else they will be ineligible to participate in contests for 1 year from the date of enrollment.

A student whose parents make a *bona fide* move completely out of one school zone into another school zone may transfer all his/her rights and privileges to the member school that serves the area where the parents reside.

The following factors are basic guidelines for determining a bona fide move:

a. The household furniture of the family must be moved into

an unoccupied house or
apartment.

b. All principal members of the family must reside in the new place of residence

c. The original residence should be closed, rented or disposed of and not used by the family.

D. Nine months at the new residence will be required to make a move bona fide. **Note:** If a family moves into a new school zone and remains there for less than nine months, the move will not be considered bona fide and the family's child who is enrolled in the new school zone becomes ineligible there the day the family leaves the new school zone.

The student remains ineligible for a full calendar year from the date the family moved out of the new zone. However, if the student did not participate in athletics, the period of ineligibility will be 12 months from the date of the student's enrollment. Custody or legal guardianship set up with anyone will not establish immediate athletic eligibility.

Divorce: The eligibility of a student whose parents are divorced is determined by the following:

(a) If there has been a divorce or a legal separation in a family and sole or physical custody has been awarded by the court granting the divorce to one of the parents, the athletic eligibility of the student will be established at the school that serves the area where that parent resides.

Note: If joint custody has been awarded and a transfer is involved, the student must attend the new school for one year before becoming eligible.

(b) If it becomes necessary at a later date for the student to reside with the other parent, the move will be accepted as a bona fide move if the court that granted the divorce changes the custody to this parent. This type of move will be accepted for immediate athletic eligibility purposes only one time. Therefore, if a student subsequently decides to return and reside with the first parent in a different school zone, the student will be ineligible for a period of one year.

Home Rule - A student attending a member school outside his/her school zone may return to his/her home school (where the parents reside) and be eligible at the beginning of any school year if all other requirements are met.

Overlapping School Zones - A student whose parents reside in an area served by more than one school lives in the zone of each school, thus in overlapping school zones. A student who changes schools within these overlapping school zones is ineligible for one year at the new school.

Home Rule - A student attending a member school outside his/her school zone may return to his/her home school (where the parents reside) and be eligible at the beginning of any school year if all other requirements are met.

Financial Aid: A student entering the 7th grade for the first time is considered eligible to participate in athletics. A student entering the 7th grade for the first time may receive financial aid and remain eligible. In grades 8 and above, if a transfer student receives financial aid, they will be ineligible to participate in athletics for one year

For questions concerning AHSAA Rules or Eligibility, please contact the Saint James Athletic Director. Do Not call the AHSAA, they will not discuss any rules or policies concerning athletics to anyone other than member school administrators.

Eligibility Requirements

Eligibility requirements are set by the Alabama High School Athletic Association.

To begin the eligibility process, you must register with Dragonflymax.com

See Following Instructions

The Athletic Director will assist in uploading appropriate forms but parents must first sign up and complete medical history as well as setting up electronic signature.

Questions concerning the setup should be sent to your coach or the athletic director.

1. **Birth Certificate** – Every student athlete must have on file a valid birth certificate or passport (if from another

country) in order to participate in interscholastic athletics. Certificate but be uploaded on Dragonflymax.

2. **Physical** - In order for a student to be eligible for interscholastic athletics, he or she must have a current AHSAA Physical Form on file at the school. A physical exam will satisfy the requirement for one calendar year through the end of the month from the date of the exam. (Found on stjweb.org website under “Athletics” Required Forms). Form must be uploaded on Dragonflymax.
3. **Sportsmanship Requirement** – In order for a student to be eligible for interscholastic athletics, he or she must complete the NFHS STAR Sportsmanship Course.

Instructions for NFHS Sportsmanship Course

- Students and coaches will visit www.NFHSLearn.com and register an account if they have not done so before. (Keep record of username and password. The AHSAA does not have access to these.)

- Under courses, type in sportsmanship and The “Sportsmanship” Elective Course should appear.

- Click on the course. Then the “View” button.

- Next, a blue tab should appear that says “Order Course.” (The course is free.)

- A box will appear for the student/coach to identify who will be completing the course.

- Next, a shopping cart appears. Select the state of Alabama, and checkout.

- Order status appears and an agreement statement.

After checking the agreement statement choose continue. Last, at the Order Receipt box, “click here”

- Next, begin taking the course.



DragonFly MAX is an electronic health record designed to save you time & ensure the athlete is healthy and ready to participate in athletic competition. We focus on the details so you can focus on what matters...safe and healthy athletes.

Follow the easy steps below to get started using DragonFly MAX.

"I'M A PARENT"

1. Visit www.dragonflymax.com, click "Do My Forms" and follow prompts to the sign-up page.
2. On the sign-up page, click "Sign Up for Free".
3. Follow the prompts to create your **Parent Account** with **your** email address or phone number.
4. Enter your child's School Code when prompted and confirm this is the correct school.
5. Click "Add A Child" in the DragonFly MAX web site, then follow the prompts to create your **child's profile** and complete his/her participation forms, including uploading any necessary documents.
6. After completing your child's forms, you can review his/her profile OR add another child's profile.

Now that you're done, download DragonFly MAX from the App Store or Google Play and sign in.

"I'M AN ATHLETE, COACH, OR SCHOOL ADMINISTRATOR."

1. Download the DragonFly MAX app from either the App Store or Google Play.



2. Click "Get Started" and follow the prompts to create your account.
3. Choose your role in the school (i.e. - Athlete, Coach, Administrator, etc).
 - o If you are a Coach or Administrator, select whether your school IS or IS NOT already using MAX.
(Hint: If you have a School Code, then your school IS using MAX)
4. Enter your School Code (shown below) when prompted, then tap "Request" to join the school.

School Name: Saint James High School

School Code: **9ZFZLA**

Now you're all set! You can find out more about additional features at
DRAGONFLYMAX.COM

- A student can come back and finish at any time.

When finished, a student can print the certificate from that screen or save and print later.

Make Sure you print the completion certificate at the end and give a copy to your coach. Certificate must be uploaded on Dragonflymax.

4. **Concussion Form** – Every student athlete must have on file a current signed concussion form. (Found on stjweb.org website under “Athletics” Required Forms. This form has to be completed each year in order to participate. Make sure the form has the 2018-2019 watermark. Must be signed on Dragonflymax or uploaded.
5. **AHSAA Release Form**- Every student athlete must have on file a current signed concussion form. (Found on stjweb.org website under “Athletics” Required Forms. This form has to be completed each year in order to participate. Make sure the form has the 2018-2019 watermark. Must be signed on Dragonflymax or uploaded.

All student athletes or potential student athletes must meet school academic requirements set by the school student handbook. You must meet all academic criteria in order to tryout or participate in any athletic program at Saint James School.

For additional rules regarding eligibility and participation please contact the Athletic Director’s office or visit the AHSAA website at www.ahsaa.com.

ATTENDANCE ELIGIBILITY

Daily attendance at school and practice is expected. In order for an athlete to be eligible to participate in any after-school activity he/she must be present in school on the day of the activity.

A student is considered absent if he or she misses more than two classes in one day. A student missing more than two classes (including 7th period athletics) on the day of a school-sponsored extracurricular activity will not be eligible to practice or participate in that activity. If a team is leaving school early for an event, student athletes must be in class prior to the teams' dismissal. Any exceptions must have the approval of the principal.

Multi-Sport Participation

For Saint James School to have a successful athletic program, it is of utmost importance that our student-athletes participate in as many sports as possible. Therefore, when possible, athletes will be allowed to participate in more than one sport during a season. For this to happen, a spirit of cooperation and shared goals must exist among members of the coaching staff and athletes. Knowing that this can be a very sensitive area, the following guidelines will be in place:

- Student-athletes that wish to participate in more than one sport during an athletic season may do so. However, he or she must designate their primary and secondary sport.
- The athletic director will resolve any and all conflicts regarding the sports that the student-athlete participates in.
- Student athletes may participate in activities involved in overlapping sports with the understanding that the in-season sport takes priority over the upcoming sport.
- Coaches are encouraged to communicate with the student-athlete and coaches involved in overlapping seasons to provide the best opportunity for the student to participate in both.

Having this opportunity can greatly enhance our athletic program, as well as the high school athletic experience for our student-athletes. Coaches should always use good judgment and have a shared vision for athletic department success. At all times the interest of the student-athlete should be at the forefront with regard to conflicts over sharing athletes.

Quitting or Dismissal

Student-Athletes forfeit their participation privileges if they quit or are dismissed from a team. Athletes will be placed on athletic suspension until the season ending date of the sport the student quit or was dismissed from. Any athlete on athletic or school suspension is prohibited from practicing, playing, or traveling with any team. The athlete may not be on the sidelines, in the locker room, or dugout during his or her suspension.

If a student athlete decides to discontinue participation in any Saint James sport, he or she must meet with the “Head Coach” of that sports team they are quitting along with the Head Coach (Coaches) of any other sports team at Saint James School they participate in. Quitting a team prior to the start, during or after the season will require a joint meeting of all Head Coaches of teams the individual participates in. If a student quits a team, he or she will be unable to start a new sport until a joint meeting is arranged.

Team Travel Guidelines

Saint James School athletic policy requires that student-athletes travel to and from athletic contests and practices with their team when transportation is provided or arranged by the school.

The head coach is responsible for arranging and approving transportation for his or her student-athletes.

General Guidelines:

1. A student-athlete will not be permitted to drive his/her own vehicle or to transport other students to and from his/her athletic practices or contests when school transportation has been provided or arranged by the head coach.
2. If departure is before the end of 7th period, with head coach approval, student-athletes may be allowed to drive their private vehicle or ride with another student to

practices or contests if the destination is **within** Montgomery County.

3. **Student-athletes / Parents must complete the Transportation Form (Assumption of Risk Acknowledgement and Release -Transportation Permission Form) found on Dragonfly in order to drive, transport or ride with another student.** This form must be completed in order for a student-athlete to drive, transport other students, ride with another student or ride with another parent or school representative to practices or contests within Montgomery County.
4. Student-athletes are **not allowed** to drive, transport students or ride with other students to contests outside of Montgomery County.
5. Parents may be asked, by the head coach, to help transport student-athletes to away athletic events or practices when school transportation is not provided.
6. **Outside the school day, when playing a local Montgomery School, the head coach may elect for the team to meet at a designated time at the away school. It is the parents' responsibility to ensure safe transportation to and from the site when school arranged transportation is not provided.**
7. Under special situations with approval of the head coach, parents may transport their child or other student-athletes from an athletic event if written notice is given.

AHSAA Sportsmanship Conduct Rule

Penalties for coaches and players ejected from one or more contests are as follows:

- First Ejection:** Minimum penalty of a \$300 fine
Second Ejection: Minimum penalty of a one game suspension and a \$500 fine
Third Ejection: Minimum penalty of a suspension for the remainder of the season plus a \$750 fine.

On first offense, if the student athlete completes within 10 days of the ejection a designated Sportsmanship Course Online, the fine will be reduced to \$100.

If a student-athlete receives a fine due to an ejection, his/her family will be financially responsible for paying the fine to the AHSAA. All Coaches will also be responsible for the fines set forth by the AHSAA for misconduct and displays of poor sportsmanship.

Athletic Fundraising

No athletic team or parents of an athletic team may solicit funds or do any type of fundraiser without prior approval from the athletic director and the development director. All fundraisers must be approved by the director of development.

Parent Pickup

A coach or designated adult will remain with athletes until all are picked up after practices and games. Please respect the time of our coaches by picking up your student-athlete immediately following practices and/or games. If you are not able to transport your student-athlete home, please make other arrangements prior to the event.

The Parent/Coach Relationship

Parents should discuss any concerns they may have about their student-athletes emotional or physical status. Parents should also request from the coach any information about ways the athlete might improve his or her performance.

Coaches are professionals. They make decisions based on what they believe is best for the team and all student-athletes involved. Sometimes it is difficult to accept that a student is not playing as much as he or she or the parent desires. However, the judgment and authority of the coach to make decisions regarding playing time must be respected. It is also not appropriate for a parent to question or challenge a coach's decisions regarding play calling or strategy. It is never appropriate for a parent to discuss with a coach the status of another student-athlete.

There are situations that require a conference between the coach and the parent. These meetings are encouraged. If a parent has a concern and would like to discuss it, he or she

would call to schedule an appointment with the coach. If the coach cannot be reached, please feel free to call the athletic director to arrange a meeting for you. If a parent has an unresolved concern and would like to discuss it further, he or she should call to schedule an appointment with the athletic director.

When a student athlete begins a sport, we ask that they fulfill their obligation to themselves and their teammates by finishing the season. Before a parent decides to remove their child from a team during the season for any length of time due to grades, discipline or any other reason, please schedule a conference with the coach and athletic director in advance to go over the impact that will be created. Many situations may be avoided if effective communication has taken place prior to removing a child from the team.

Athletic Lines of Communication

As students become involved in athletics, they will experience some of the most rewarding moments of their lives. It is important to understand at times students may experience disappointment and frustrations. At these times, student initiated discussions with the coach are recommended and encouraged. Parent involvement should be secondary but if it is necessary, the following steps should be taken:

1. The first step is talking to the coach directly about the concern. Make an appointment with the coach. Never approach the coach immediately after a game unless the coach requests this.
2. If the coach cannot be reached, call the athletic director to set up a meeting with the appropriate coach.

3. If the meeting with the coach does not result in resolution of the problem, call and set up an appointment with the Athletic Director.

Discussing issues with other parents, teachers, board members or administration is inappropriate and will not result in positive resolution of the situation.

The Saint James Athletic Department adheres to all rules and regulations set forth in the Saint James Student/Parent Handbook.

Athletic Conditioning and Training

7th Period Athletics

7th period athletics is currently available for the following varsity sports: football, basketball, wrestling, baseball, softball and volleyball. These sports have traditionally required weight training for its athletes and the coaches are on staff and available to begin practices during their season at 2:30 plus supervision in the weight room during offseason. For other sports, a 5th period athletic weight training class is offered as an elective for those interested.

Summer Workouts

Summer workouts are required for all student athletes taking 7th period athletics. Failure to participate in summer workouts may result in removal from 7th period athletics during the school year and/or inability to participate in that particular sport. Coaches of the particular sports will set guidelines and expectations for his or her athletes during the summer.

Insurance

Student athletes are required to be covered under medical insurance provided by the family. Saint James does provide a basic Student Accident Insurance Policy for all students which may or may not cover all medical expenses outside of your normal insurance. Saint James School is not responsible for the payment of any medical expenses related to any claims whether or not the incident was related to participation in athletic events or practice.

Admission and Fees

Varsity Football **\$ 7.00**

Varsity Sports **\$7.00**

Junior Varsity Sports **\$6.00**

Middle School **\$6.00**

Children 6 and under no charge

Booster Club Membership **\$125**

You must join the booster club in order to be eligible to purchase season tickets.

Adult Season Pass \$50.00

Student Season Pass \$25.00

Grandparents Pass \$25.00

Exception: Season Passes are not accepted at playoff games / tournaments sponsored by the AHSAA nor spring football jamborees if applicable.

ACKNOWLEDGEMENT OF ATHLETIC HANDBOOK

I understand the rules and realize that I am subject to disciplinary measures should I violate them. I do agree to participate and conduct myself in accordance with the rules of our athletic program, school rules as addressed in the student handbook and with any other specific rules of my coaches.

Student Athlete

I am aware of the policies in this athletic handbook and agree to abide by all regulations set forth. I understand participation in athletics is a privilege and agree to represent Saint James with character, integrity and sportsmanship on and off the field or court.

SIGNATURE OF STUDENT ATHLETE

DATE

PRINTED NAME OF STUDENT

Parent/Guardian

I have read this Athletic Handbook and understand the policies and regulations of Saint James School will be enforced

SIGNATURE OF PARENT/GUARDIAN

DATE

PRINTED NAME OF PARENT

**Forms Required
Alabama High School Athletic Association.**

All Student Athletes are required to register with Dragonflymax and complete required forms using electronic signature.

General Information

- **The Alabama High School Athletic Association**
 - www.ahsaa.com
- **Saint James School**
 - www.stjweb.org
- **Dragonfly**
 - dragonflymax.com

Saint James 2019 - 2020 Academic Calendar

August 5 & 6	New Faculty In-Service
August 7 & 8	Faculty In-Service
August 9	First Day of School (Half Day)
September 2	Labor Day
October 7	Professional Development Day / Student Holiday
October 11	Furlong Debate (Half Day)
October 14	Columbus Day
November 11	Veterans Day
November 25-29	Thanksgiving
December 16	Holiday Convocation
December 20	Last Day of First Semester (Half Day)
January 6	Faculty In-Service
January 7	First Day of Second Semester
January 20	Dr. Martin Luther King, Jr. Day
February 14-17	President's Day Break
March 16-20	Spring Break
April 10	Good Friday
May 17	Baccalaureate
May 18	Graduation
May 21	Last Day of Second Semester (Half Day)
May 22	Faculty Workday


2019-20 Sports Calendar


Sports	First Practice	First Contest	End of Season	Contests Allowed*	Tournaments Allowed	50% of team
FALL						
Volleyball Varsity/JV Jr. High/Middle	Aug. 5 Aug. 5	Aug. 22 Aug. 22	Oct. 31 Oct. 12	15 dates 10 dates	Weekends only ++ Weekends only++	3
Football Varsity JV/Jr. High/Middle	Aug. 5 Aug. 5	Aug. 22 Aug. 26	Dec. 6 Oct. 30	10 8	n/a n/a	6
Cross Country Varsity/JV Jr. High/Middle	Aug. 5 Aug. 5	Aug. 22 Aug. 22	Nov. 9 Oct. 19	10 8	n/a n/a	5
Swimming	Aug. 5	Aug. 22	Dec. 7	8	n/a	
WINTER						
Basketball Boys/Girls Varsity/JV Jr. High/ Middle	Oct. 21 Sept. 23	Nov. 7 Oct. 10	Feb. 29 Feb. 1	30 24	(counted in total games allowed)+=	3
Bowling Boys/Girls Varsity/JV Jr. High/ Middle	Oct. 7 Oct. 7	Oct. 24 Oct. 24	Jan. 24 Jan. 4	18 dates 12 dates	5 2	3
Wrestling Varsity/JV Jr. High/ Middle	Oct. 28 Oct. 21	Nov. 14 Nov. 7	Feb. 15 Feb. 6	14 dates 8 dates	Weekends only++ Weekends only++	7
Indoor Track Varsity/JV Jr. High/Middle	Nov. 11 Nov. 11	Nov. 29 Nov. 29	Feb. 1 Jan. 25	4 3	1 holiday meet++ 1 holiday meet++	
SPRING						
Tennis Girls Varsity/JV Boys Varsity/JV Jr. High/Middle	Jan. 13 Jan. 13 Jan. 13	Jan. 30 Jan. 30 Feb. 3	April 21 April 21 April 11	18 dates 18 dates 10 dates	3 3 2	3
Soccer Varsity/JV Jr. High/Middle	Jan. 20 Jan. 20	Feb. 6 Feb. 6	May 9 April 25	18 (4A-5A, 6A) 20 (1A-3A,7A) 14	2^ 2^	6
Softball (throwing 1/6**) Varsity/JV Jr. High/Middle	Jan. 27 Jan. 27	Feb. 13 Feb. 13	May 16 April 23	18 games 14 games	7++ 5++	5
Baseball (throwing 1/6**) 1A-6A Varsity/JV 1A-6A Jr. High/ Middle 7A Varsity/JV 7A Jr. High/ Middle	Jan. 27 Jan. 27	Feb. 13 Feb. 13	May 16 April 16	28 games > 24 games> 32 games> 26 games>	(counted in total games allowed)	5
Golf Girls Varsity/JV Boys Varsity/JV Jr. High/Middle	Jan. 27 Jan. 27 Jan. 27	Feb. 13 Feb. 13 Feb. 13	May 10 May 10 April 19	14 dates 14 dates 8 dates	Only weekend tourneys included in playing dates.	3 for boys 2 for girls
Outdoor Track Varsity/JV Jr. High/Middle	Feb. 10 Feb. 10	Feb. 27 Feb. 27	May 2 April 23	10 8	n/a n/a	

KEYS & EXPLANATION *Includes only regular season contests per school. **Throwing conditioning (gloves & balls only) ++Not counted as playing dates. +++Must be held with no loss of school time; N/A=Not applicable ^ Third soccer tournament allowed (no loss of school time) with each match counting as a regular season match. **NOTE:** In all sports, a team's season ends when the team is eliminated in the state championship program. A team's season begins the day of its first contest in that sport. > Games played during the schools spring break do not count in the total games allowed. (See Baseball section in 2019-20 Sports Book)



2019-20 Calendar of Events



AUGUST	
5	First practice date for football, volleyball, cross country, swimming & diving
22, 23	Champions Challenge (Montgomery)
22	First contest date for varsity football (first JV/JH/MS contest is Aug. 26)
22	First contest date for volleyball, cross country, swimming & diving
OCTOBER	
21	First practice for basketball; Bowling Oct. 7; Wrestling Oct. 28; Indoor Track-Nov. 11)
21-22	Area Volleyball Tournaments (Oct. 21 – 1A, 2A, 3A, 5A,) (Oct. 22– 4A, 6A, 7A)
24-26	Super Regional Volleyball Tournaments (Montgomery, Huntsville)
Oct. 30-31	State Volleyball Tournament (Birmingham)
NOVEMBER	
Oct. 31-2	Section Cross Country Meets
6	Regional Cheerleading (Mobile)
8, 15, 22, 29	State Football Playoffs (Rounds 1-4)
9	State Cross Country Meet (Moulton)
14	Regional Cheerleading (Birmingham)
22-23	Section Swimming & Diving (Mobile, Birmingham, Huntsville)
DECEMBER	
Dec. 4-6	Super 7 Football Championships (Auburn)
Dec. 6-7	State Swimming & Diving Meet (Auburn)
Dec. 14	State Cheerleading (Hanceville)
Dec. 14	Alabama-Mississippi All-Star Football Game (Mississippi)
JANUARY	
16-17	Regional Bowling Tournaments (Vestavia Hills, Mobile)
23-24	State Bowling Tournament (Pelham)
17, 18, 21, 24	Wrestling Duals Tournament first rounds
24	Wrestling Duals Tournament Finals (Birmingham)
FEBRUARY	
7-8	State Indoor Track & Field Meet (Birmingham)
1-7	Girls Area Basketball Tournaments (default dates Feb. 3, 5, 7)
1-8	Boys Area Basketball Tournaments (default dates Feb. 4, 6, 8)
7-8	Super Section Wrestling Tournaments (Montgomery, Birmingham)
13-15	State Wrestling Tournament (Huntsville)
10	Girls Sub-Regional Basketball Games
11	Boys Sub-Regional Basketball Games
12-20	Regional Basketball Tournaments (Garrett Coliseum, Alabama State, Jacksonville State, Wallace-Hanceville)
24-29	State Basketball Championships (Birmingham)
MARCH	
3-4*	Student Leadership Conference
13	Alabama-Mississippi All-Star Basketball Games (Mississippi)
16*	Alabama High School Sports Hall of Fame Induction (Montgomery)
APRIL	
7-8*	Principals' and Athletic Directors' Conference (Montgomery)
13	Bryant-Jordan Student Athlete Awards Banquet (Birmingham)
14-17	Section Tennis Tournaments
17-18, 24-25	State Baseball Playoffs (Rounds 1-2)
20-21	State Tennis Tournaments (Mobile, Montgomery, Decatur)
24-25	Section Track & Field Meets
24-May 2	Area Softball Tournaments
23, 24, 25	Sub-State Soccer Matches Round 1 (4A-5A & 6A)
27, 28	Sub-State Soccer Matches (all classes) Round 1 (1A-3A & 7A) Round 2 (4A-5A & 6A)
27-28	Section Golf Tournaments
MAY	
4-5	Sub-State Golf tournaments
April 30-May 2	Sub-State Soccer Matches (all classes) Round 2 (1A-3A & 7A) Round 3 (4A-5A & 6A)
April 30-May 2	State Track & Field Meets (Gulf Shores: 30-2), (Cullman: 1-2)
1-2, 8-9	State Baseball Playoffs (Rounds 3-4)
7-9	Regional Softball Qualifiers (Gulf Shores, Oxford, Tuscaloosa, Florence)
7-9	State Soccer Tournament (Huntsville)
11-12	State Girls and Boys Golf Tournament (Mobile)
11-12	Heptathlon, Decathlon (Birmingham)
11-16	State Baseball Finals (Montgomery)
13-16	State Softball Tournament (Montgomery)
JULY	
13-18	Summer Conference & All-Star Sports Week (Montgomery) DEAD WEEK (weight training/conditioning only)

