



Parent Association

Saint James School Parent Association

Volunteer Opportunities 2020-2021

We are better together! Volunteering is a great way to get involved in the life of Saint James School and positively impact our children's lives.

Please check the boxes below to indicate areas in which you are interested in volunteering. Once complete, please email to the Parent Association at pa@stjweb.org.

-LEADERSHIP ROLES-

- ✓ Parent Association President - **Johanna Sims**
- ✓ Parent Association President Elect - **Mary Pool**
- ✓ Parent Association Treasurer- **Katherine Akin**
- ✓ Parent Association Secretary/ Historian- **Kristen McLendon**

Hospitality/ Special Events Committee: Help with events throughout the year such as, Faculty In-service Breakfast, Graduation, Awards Day, dances and other school events that require food, flowers, decorations and serving.

- Elementary Chair
- Middle School Chair
- High School Chair
- Volunteer (please note the division)

Room Parent: Coordinates parent classroom involvement for their division and/or classroom of the school and serves as a liaison between parents and the Parent Association.

- ✓ Elementary Room Parent Coordinator- **Rebecca Lindsey**
- Room Parent for all classes, grades K3 to 5
(specify grade for 2019-2020 school year): See Last Page
- ✓ Middle School Room Parent Coordinator- **April Wise**
- Room Parent for all classes, grades 6 to 8
(specify grade for 2019-2020 school year): See Last Page

-EVENTS: CHAIRS & VOLUNTEERS-

Dad's Club: ...for moments we need a dad's help! This may range from setup and cleanup of events to small building projects where manual labor is required.

- ✓ Chair- **Michael McLendon**
- Volunteer **Vergil Chames, Molly Cagle, Antonio Mahone**

Fall Festival: Coordination and organization of the Parent Association's largest school-wide fundraiser, held annually in the Fall. This family-friendly event includes activities and games for children of all ages.

- ✓ Chair - Sherry Johnson
- ☐ Vice Chair
- ☐ Volunteer **Sign up will be through Room Mothers in the Fall.**

Sunset on the Quad: This adult-only silent auction and dinner event is held annually during the spring. 100% of the proceeds go back to the designated department or classroom beneficiary at STJ. Volunteering can range from event organization to silent auction procurement.

- ✓ Steering Committee **This event will be online this year and held during the Fall.**
- ☐ Volunteer

Teacher Appreciation: Organizes and coordinates Teacher Appreciation gifts.

- ✓ Elementary Chair - **Kristi Stewart, Megan McCarthy**
- ✓ Middle School Chair - **Amanda Hagen**
- ✓ High School Chair- **Monica Barna**
- Volunteers-

Trojan Day: Volunteers are needed for this fun-filled school-wide field day in the spring. Volunteer opportunities include concessions and event aids for ages Pre-K through 12th grade as gold and blue battle it out each year!

Contact - **Katie Barton**

Uniform/Book Exchange Sale: Donations and sale of used uniforms and donated books that are used in classroom teaching/outside reading held before school begins (usually in July).

- ✓ Chair- **Kerry Bleiberg and Kristen McLendon**
- ☐ Volunteers **Constance Harrison, Kelly Julian, Marcus Lawson, Lindsey Jinright, Sonja Weston**

-OFFICE AID-

Division/ Department Aids: Volunteers may be asked to help with administrative tasks such as answering the phones or making copies. It may also involve prep work for specific departmental projects that involve prep work or organization.

- ☐ Elementary Office Volunteer **Constance Harrison, Leigh Ann Thomas (available every day)**
- ☐ Middle School Office Volunteer
- ☐ High School Office Volunteer **Amanda Wright**
- ☐ Admissions Volunteer **Holly Vezertzis (M or F afternoons), Brittany Willis**
- ☐ Furlong Hall / Administration Office Volunteer **Amanda Wright**
- ☐ Elementary Library Volunteer: **Aurora Perez**
- ☐ Elementary Art Volunteer

Lunch Assistants: Assisting elementary students and teachers in the lunchroom and Pre-K students within their pods.-- **6-8 week opportunity**

- ☐ Volunteer (Pre-K)
- ☐ Volunteer (Elementary)

-ADMISSIONS-

Parent Admissions Network: Welcome Saint James families to school by assisting new and potential families through the admissions process. This may include various admissions events such as Open House, Welcome Wednesdays, or volunteering as a new family liaison. Contact is Elizabeth Hawke.

- Volunteer: **Marche Lawson, Lee Ann Goodson, Elizabeth Kimbrough, Molly Cagle**

-FUNDRAISING-

Box Top/ Capri Sun Pouches: This year-long fundraiser requires a coordinator who will pick up the box tops and pouches from each school division monthly, count them, enter the total online, and mail them to the appropriate companies to redeem points for Saint James School.

- ✓ Chair **Holly Vezertzis**

Gift Wrap Sale: This elementary and middle school fundraiser position distributes sales packets to school classes and also distributes the purchased gift wrap to students upon delivery back to school. The sale begins in September and runs into October.

- ✓ Chair: **Parent Association**
- Volunteer: **Quenita Mitchell**

-SCHOOL COMMUNITY-

Great Day Greeters: Help start out our students' day right! As a door greeter, you are invited to stand at building entry points around campus and be a welcoming presence each morning with hellos, smiles, or a high-five!

- Volunteer **MC Phillips, Kelly Julian**

Parent Representatives/New Family Liaisons: STJPA aims to exemplify a spirit of unity for the betterment of the school. With that in mind, the Parent Association strives to have a parent volunteer willing to represent the following areas: lower elementary, upper elementary, middle school, and high school, as well as, a parent representing the military and international communities.

- Lower Elementary Representative
- Upper Elementary Representative
- Middle School Representative
- High School Representative
- Military Representative
- International Representative

School Spirit: Raising and energizing school-pride surrounding important school and athletic events through planned programs or decorations.

- Volunteer **Alecia Brightwell, Erin Edwards**

Do you have a special skill set you are willing to lend to STJ when called upon?

If so, please note that here:

ROOM PARENTS

K3: Jennifer Robertson, Amanda Fallon

K4: Adrienne Chastain, Laura Aman, Catherine Ray

K5: Leigh Ann Thomas, Jessica Horsley, Rebecca Lindsey, Constance Harrison

1st: Johanna Sims, Giuliana Porter, April Wise, Mary Umanzor

2nd: Mary Catherine Phillips, Megan McCarthy, Andrea Crowley, Hannah Garrett

3rd: Carolyn Honea, Kristi Stewart

4th: Brittany Willis, Alissa Cantrell

5th: Kerry Henry, Kerry Bleiberg, Tina Conner

6th: Renee Goff

7th: Jennifer Caradori

8th: Hobbie Dees