



SCHOOL MISSION

Saint James School is an independent, nonsectarian, college preparatory school with a student body broadly representative of college-bound students. We are committed to challenging and assisting students in realizing their individual potential and preparing them for lives of responsibility, service, and achievement.

ADMISSIONS POLICIES

The curriculum is designed to best accommodate students of above average to gifted ability. The admissions process is planned with this in mind.

The admissions committee is composed of the head of school, academic dean, principal, and counselor. Every effort is made to ensure students who are accepted will experience academic success. The Saint James School application process is self-managed, therefore, it is the parents' responsibility to monitor the application process.

All students are required to take admissions tests as prescribed by Saint James School. In evaluating students for admission, the admissions committee reviews results of the admissions tests, behavioral observations, teacher evaluations, and prior academic records.

Applicants who are accepted by the admissions committee are extended an invitation to join the Saint James student body at the completion of the initial round of evaluations. Students successfully completing the admissions process after the initial round of evaluations will be offered placement as openings occur.

GREETINGS!

from **Saint James School**

Our Admissions Team is eager to meet your family! As a member of the Association of Independent School Admission Professionals (AISAP), we are trained to help guide you through a smooth admissions process.

We encourage you to make an appointment to meet with us, tour our beautiful state-of-the-art facilities, and be a part of the excitement of 21st Century learning! Saint James teachers continuously participate in professional development training, so our students benefit from the most innovative and effective teaching methods.

Dedicated to teaching the "whole child," our Pre-K and Kindergarten programs establish well-defined classroom routines that help students develop feelings of security and confidence. Within this setting, a multitude of fun-filled learning activities integrate literature, art, drama, math, music and science. Children in Saint James School's Pre-K and Kindergarten programs are provided the freedom to learn and develop at an individual pace with activities that challenge them through each stage of development.

After you explore all the engaging learning experiences we offer our students, we look forward to receiving your child's admissions application. You may submit your online application by visiting the Admissions page of our website at STJweb.org. If you have any questions, please feel free to contact us. We will gladly help you through the process.

As the oldest independent school in Montgomery, we are proud of our rich heritage and look forward to an exciting future. We hope you will visit our campus and experience, first-hand, the impact of engaged learning in today's classroom! We look forward to working with you as you pursue your child's educational opportunities at Saint James School.

Sincerely,

Elizabeth Hawke
Director of Enrollment Management
Saint James School
334-273-3000 | admissions@stjweb.org

PRE-K | KINDERGARTEN APPLICANT CHECKLIST

- ❑ Complete the Application for Admission, which should include:
 - Official birth certificate
 - \$50.00 application fee

- ❑ Have the appropriate teacher complete the Pre-K/Kindergarten Confidential Teacher Evaluation and return it to the school.

- ❑ Complete grade level Admissions testing requirements. (Testing may involve working one on one with an administrator or in a group. STJ assessments and standardized testing requirements are based on age appropriate levels.)

Parents of students completing the application process during the initial round of evaluations will be notified of the admissions committee's decision:

- *First round Applicants will be notified in March*
- *Applicants after the first round will be notified within one week*

*** PRE-K 3 REQUIREMENTS ***

- Please note that priority is given to applicants turning 3 by July 1.
- Applicants must be fully toilet-trained (pull-ups are not allowed).
- Applicants must be able to use the bathroom facilities independently, with adult help limited to assistance with snaps, buttons, and zippers.
- Applicants must be able to eat snacks and lunch independently, without assistance.
- Applicants must be able to communicate his/her needs to a teacher.
- Applicants must be able to follow teacher's directions for activities.
- Applicants must be able to work cooperatively in small group settings.

*** PRE-K 4 | KINDERGARTEN REQUIREMENTS ***

- Applicants must be four (Pre-K4) or five years old (Kindergarten) by September 1 of the year they enter STJ.

IF YOU HAVE QUESTIONS REGARDING THIS INFORMATION,
PLEASE CONTACT THE SAINT JAMES SCHOOL ADMISSIONS OFFICE AT **334.273.2992**.